



Dandenong District Cricket Association

Conflict of Interest Policy

Purpose

The purposes of this policy is to protect the integrity of the DDCA's decision-making process, to enable our stakeholders to have confidence in our integrity, and to protect the integrity and reputation of volunteers, staff and committee members.

All staff, volunteers, and management committee members of the DDCA will strive to avoid any conflict of interest between the interests of the Association on the one hand, and personal, professional, and Club interests on the other. This includes avoiding actual conflicts of interest as well as the perception of conflicts of interest.

Objective

The DDCA aims to ensure that all members are aware of their obligations to disclose any conflicts of interest that they may have, and to comply with this policy to ensure they effectively manage those conflicts of interest as representatives of the Association.

Scope

This policy applies to the Executive, Subcommittee and Tribunal members of DDCA.

Definition of conflicts of interests

A conflict of interest occurs when a person's personal interests conflict with their responsibility to act in the best interests of the Association. Personal interests include direct interests as well as those of family, friends, Club or other organisations a person may be involved with or have an interest in.

It also includes a conflict between a board member's duty to the Association and another duty that the board member has to their own Club. A conflict of interest may be actual, potential or perceived and may be financial or non-financial.

These situations present the risk that a person will make a decision based on, or affected by, these influences, rather than in the best interests of the Association and must be managed accordingly.

Policy

This policy has been developed because conflicts of interest arise, and do not need to present a problem to the Association if they are openly and effectively managed. It is the policy of the Association as well as a responsibility of the board, that ethical, legal, financial or other conflicts of interest be avoided and that any such conflicts (where they do arise) do not conflict with the obligations to the Association.

The DDCA will manage conflicts of interest by requiring board members to:

- avoid conflicts of interest where possible
- identify and disclose any conflicts of interest
- carefully manage any conflicts of interest, and
- follow this policy and respond to any breaches.



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Responsibility of the board

The board is responsible for:

- monitoring compliance with this policy, and
- reviewing this policy on an annual basis to ensure that the policy is operating effectively.

Conflicts of interest of board members

Once the conflict of interest has been appropriately disclosed, the board (excluding the board member disclosing and any other conflicted board member) must decide whether or not those conflicted board members should:

- vote on the matter (this is a minimum),
- participate in any debate, or
- be present in the room during the debate and the voting.

In exceptional circumstances, such as where a conflict is very significant or likely to prevent a board member from regularly participating in discussions, it may be worth the board considering whether it is appropriate for the person conflicted to resign from the board.

I have read and acknowledge my requirement to abide by the DDCA Conflict of Interest.

Signed Name..... Date.....